



Karoo Primary School

Karoo Road, Rowville 3178

Telephone: 9759 6222

Email: karoo.ps@education.vic.gov.au

22nd October 2024

2025 Parent Payments

Dear parent/guardian,

By providing a stimulating, learning and caring environment, Karoo Primary School challenges and supports each student to achieve their personal best. This reflects the school's excellent academic results including Karoo's arts, media, science, and sporting programs.

Karoo Primary School is very proud of the quality programs we have put in place to cater for the needs and interests of our students. On an annual basis School Council spends much time and effort in considering the school's financial position and aims to keep costs to families at a minimum whilst also enabling the school to continue to provide the high-quality standard of learning that we have come to expect at our school. We are looking forward to another great year of teaching and learning and would like to advise you of the voluntary financial contributions for 2025.

Schools provide students with free instruction to fulfil the standard Victorian curriculum, and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

The environment and resources that we enjoy today represent the contributions made by our parent/carer community over many years. Parent/Carer voluntary contributions make a significant difference to the quality of our programs. This financial support ensures that we can continue to provide the excellent range of facilities and resources for your children. Your support in 2024 allowed us to:

- Provide high quality programs and specific subject materials and equipment for: English, Mathematics, Science, Art, Music, Integrated, Chinese Mandarin and PE
- Maintain and develop the school grounds
- Ensure the upkeep of our ICT devices including classroom Interactive Screens to enhance learning opportunities, plus the introduction of Chromebooks
- Maintain and build on decodable books and rich texts for students to read at their appropriate level
- Purchase specialised equipment for Media
- Facilitate Literacy and Mathematics online digital subscriptions
- Deliver a range of sporting experiences and equipment

Financial Support for Families

We are conscious of the current economic situation and understand that some families may experience financial difficulty and offer the following support options. Families holding a valid means-tested concession card or temporary foster parents are eligible to apply for CSEF (Camps, Sports and Excursions Fund). Applications for this funding will be available from the school office. A second option being CentrePay (a direct transfer of funds via Centrelink).

For further information on the Department's Parent Payments Policy, please see a one-page overview attached.

We thank you for your support through the payment of our 2025 contributions.

Yours sincerely,

Danielle Heatley

Principal

Serryn Bryant

School Council President



Karoo Primary School

Karoo Road, Rowville 3178

Telephone: 9759 6222

Email: karoo.ps@education.vic.gov.au

There are three areas for which parents are asked to contribute:

| Curriculum Contributions – Items and activities, which the school deems necessary that students use, or participate in, to learn the Curriculum | Amount |
|--|---------------|
| Curriculum Consumables <i>Classroom - Varied over year level e.g. paper, cover paper, glue, paint, glitter, copy paper, laminating pouches for certificates/special work & home learning sheets, specialty pens/papers/books, tissues, ribbons & other craft items, consumables for cooking.</i> | \$60 |
| Consumables for English e.g. specialty writing papers, pens, laminated alphabet sheets | \$15 |
| Consumables for Maths e.g. stickers, icy pole sticks, craft materials for pattern making, laminated number sheets | \$15 |
| Consumables for Performing Arts e.g. song sheets, scripts, handmade instruments | \$10 |
| Consumables for Art e.g. speciality paints & papers, clay & glazes, ceramic pens, various craft items | \$20 |
| Consumables for LOTE – Chinese Languages – Mandarin e.g. Cultural day, craft activities | \$15 |
| Consumables for Physical Education e.g. medals, ribbons, certificates, awards | \$15 |
| Consumables for Science e.g. batteries, pipe cleaners, clips, straws, balloons, plants, seeds, candles | \$15 |
| Media & Technology e.g. Cameras, Videos, Greenscreen, Movie creation apps, computers, iPads | \$35 |
| On-Line Learning – Including but not limited to - Mathletics, Essential Assessment – Numeracy, PAT - Numeracy & Reading, Seesaw subscription, Public Performance Licence, Vimeo | \$35 |
| Individual Book Pack - Items include (varied over year levels): Exercise books, scrapbooks, lined workbooks book, Writers Notebook, Karoo take home bag, pens/pencils, crayons, rulers, erasers, sharpener, highlighters, scissors, glue sticks, chair bags, document wallets and My Home Reading Book | \$60 |
| Total | \$295 |

Educational items for students to own

You may choose to use the book pack provided by the school or purchase your own. If you choose to purchase the items in the book pack yourself, please contact the office for an itemised list by **Monday 4th November 2024**

Extra-Curricular Items and Activities

Karoo Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis. These activities include but are not limited to Camps, Life Education, Public speaking course, Guest Speakers, Excursions/Incursions, Additional Swimming Lessons, Water Safety Program, Cross Country, School Sport Victoria Sport (District, Regional, State) Competitions, State Schools Spectacular and Graduation.



Karoo Primary School

Karoo Road, Rowville 3178

Telephone: 9759 6222

Email: karoo.ps@edumail.vic.gov.au

| Other Contributions – Non-curriculum items and activities to support the daily operation and objectives of Karoo PS | Amount | TOTAL |
|---|---------|---------|
| Subject Resources <i>Building our resources in the 8 standard curriculum areas including: English class sets and take-home books, Maths equipment, Music textbooks and instruments, Library books, PE equipment, LOTE, Integrated Learning, Science, Media and Technologies. Proposed \$30</i> | \$30 | |
| ICT & Digital Technologies e.g. Laptop and iPad classroom sets, interactive touch screens Proposed \$30 | \$30 | |
| Grounds Maintenance e.g. replenish soft fall mulch in playgrounds, tree maintenance, mowing, and where parents are unable to assist at Working Bees. Proposed \$30 | \$30 | |
| School Funded Services e.g. Student Welfare Officer, Educational support programs. Proposed \$10 | \$10 | |
| Additional Contribution - Your additional family contribution is much appreciated; this year we will be focusing and raising funds towards enhancing our school grounds. | \$..... | |
| TOTAL Contribution | | \$..... |

Payment Methods

Payments can be made via Compass as the preferred option, Credit Card (filling in details on the attached form) or Cash and returning this form with your child during school hours between now and **Tuesday 3rd December**. On **Wednesday 4th December**, book packs will be distributed to your child/ren to take home. An additional book pack distribution day has been organised for **Wednesday 11th December** for any payments received after December 3rd.

For payments after **Tuesday 10th December**, a third distribution day is **Thursday 23rd January 2025** for collection between **10am and 1pm**.

For a confidential discussion about your individual circumstances and the options available to you, please contact the school's Principal or Business Manager on 03 9759 6222 or email karoo.ps@education.vic.gov.au.

Refunds

Should your family/child leave the school at any point during the 2025 school year, parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy, and any other relevant information.

PARENT PAYMENTS POLICY

ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.



KAROO PRIMARY SCHOOL 2025 PARENT PAYMENT VOLUNTARY CONTRIBUTIONS

Student's Name: 2025 Year Level:

Student's Name: 2025 Year Level:

Student's Name: 2025 Year Level:

Student's Name: 2025 Year Level:

| Curriculum Contributions <i>(As itemised on Payment Letter)</i> | Cost per Student | No. of Students | Total Cost |
|--|------------------|-----------------|------------|
| <ul style="list-style-type: none"> Curriculum Consumables Classroom bulk supplies, English, Maths, Art, Performing Arts, LOTE, Physical Education and Science On Line Learning Individual Book Pack | \$295 | | |
| Other Contributions <i>(As itemised on Payment Letter)</i> <ul style="list-style-type: none"> Subject Resources ICT & Digital Technologies Grounds Maintenance School Funded Services | \$100 | | |
| Additional Contribution <i>(Please nominate amount)</i> Your additional family contribution is much appreciated. This year we will be focusing and raising funds towards enhancing our school grounds. | \$..... | | |
| TOTAL PAYMENT | | | \$ |

Payments can be made via Compass, Credit Card (filling in details below) or Cash and returning this form with your child during school hours between now and Tuesday 3rd December. On Wednesday 4th December, book packs will be distributed to your child/ren to take home. An additional distribution day has been organised for Wednesday 11th December for any payments received after December 3rd. For payments after Tuesday 10th December a third distribution day is Thursday 23rd January 2025 for collection between 10am and 1pm.

Please circle payment type: Cash Credit Card Eftpos

Please debit my credit card

Card Type *(please circle)* **Visa Card** **MasterCard**
Please note that American Express and Diners Club are not accepted.

Name of Cardholder:

Card Number:

Expiry Date: Signature: